

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

BIJOU CREEK METROPOLITAN DISTRICT

Held: Tuesday, July 19, 2022, at 10:00 A.M., via Teleconference

**ATTENDANCE**

The meeting was held in accordance with the laws of the State of Colorado. The following directors were in attendance:

Darren Kunkel  
Jennifer Kunkel  
Ashley Buss

Also present were: Heather L. Hartung, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; Diane Wheeler, Simmons & Wheeler, P.C., District Accountant;

**ADMINISTRATIVE MATTERS**

Call to Order and Confirmation of Quorum

It was noted that a quorum of the Board was present, and, therefore, the meeting was called to order at 10:15a.m.

Declaration of Quorum and Confirmation of Director Qualifications

Ms. Hartung noted that a quorum for the Board was present and that the directors had confirmed their qualification to serve.

Reaffirmation of Disclosures of Potential or Existing Conflicts of Interest

Ms. Hartung advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Hartung reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Hartung inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

Approval of Agenda

The Board reviewed the proposed agenda for the meeting.

Upon a motion duly made, and seconded, the Board unanimously

Officers Appointed approved the agenda as written.  
The Board discussed the slate of officers.

Upon a motion duly made, and seconded, the Board unanimously approved the following slate of officers:

President – Darren Kunkel  
Treasurer – Ashley Buss  
Secretary – Jennifer Kunkel

**PUBLIC COMMENT  
CONSENT AGENDA**

There was no public comment.  
The Board was presented with the Consent Agenda.

Upon a motion duly made, and seconded, the following items on the consent agenda were unanimously approved, ratified and adopted:

- a. Approved the Minutes from October 25, 2021 Special Meeting
- b. Adopted Resolution 2022-07-01: 24-Hour Posting Place Resolution
- c. Approved Payment of Claims as of July 14, 2022
- d. Accepted Unaudited Financial Statements as of June 30, 2022
- e. Approved 2021 Annual Report
- f. Ratified Engagement Letter from Fiscal Focus for 2021 Audit
- g. Approved Resolution 2022-07-02: Resolution Adopting Prior Actions of the Board
- h. Accepted Surveyor’s Affidavit of Correction Regarding Tract C

**FINANCIAL MATTERS**

Consider Acceptance of Ms. Wheler presented the 2021 Audit.  
2021 Audit

Upon a motion duly made, and seconded, the Board unanimously accepted the 2021 Audit and approved proceeding with an extension for the filing deadline.

**LEGAL MATTERS**

2022 Legislative  
Memorandum

Ms. Hartung presented the 2022 Legislative Memorandum.

**OTHER BUSINESS**


Next Meeting Date

The next meeting is scheduled for October 18, 2022, at 10:00 A.M.

## ADJOURNMENT

There being no further business to be conducted, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

  
Jennifer kunkel (Nov 4, 2022 13:40 MDT)

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Secretary for the Meeting